

FRIENDS OF ST MARY'S LOWGATE MEMBERSHIP FORM

Please be kind enough to **complete the form below and post it with your payment.**

Name and title	Title: First name: Last name:
Postal address with postcode	
Email address	
Telephone number (voluntary)	
Might you be willing to serve on the FoSM committee or help at events?	
To keep costs down we should like to communicate by email. If you do not use email we are happy to post information. How would you prefer to hear from us?	By email Yes/No By post Yes/No
Suggested minimum Friends membership fee £10 per person. Please confirm your donation amount?	Membership fee/donation amount:
Please indicate how you wish to pay your FoSM membership?	Please tick one of the following: By Standing Order* By cash By cheque made payable to 'Friends of St Mary's' By internet banking* *Account name: The Friends of St Mary's Lowgate Santander, Account No. 74882280 Sort code 09 01 28
If you are a UK tax payer do you wish to use the Gift Aid Scheme to enable the FoSM to reclaim tax on your?	Yes or No (please delete as appropriate)
Privacy Notice: Please see the FoSM Privacy Policy overleaf. By signing this form, you consent to the FoSM keeping a record of your personal contact information for the purpose of informing you of FoSM news and events.	Please sign here to confirm your consent: Signature _____ Please print your name _____ Date

Please return by:

Post to: The Secretary, Friends of St Mary's, St Mary the Virgin, Lowgate, Hull, HU1 1EJ

Email to: friends@stmaryslowgate.org.uk

PRIVACY NOTICE

The Friend's of St Mary's (FoSM) is a charitable organisation, with a registered address of St Mary the Virgin, Lowgate, Hull, HU1 1EJ. The FoSM registered charity number is 224976.

Personal data collected

The FoSM needs to collect the following information from you to provide the benefits of being a Friend:

- Title - required
- Full Name (first and last name) - required
- E-mail (if available) so that you can receive e-news from us - voluntary
- Telephone – voluntary
- Address incl. postcode – required
- The FoSM holds payment information when provided by you in order to pay your membership fee by Direct Debit or Standing Order - voluntary

How we use your personal data

We collect and use your personal data:

- to inform you of FoSM events; and
- to keep you up to date with news of St Mary's, Lowgate, and the FoSM.

We will seek your explicit consent to process this type of personal data when you join or renew your membership.

We like to keep you informed of events by post or email. It is not an unreasonable expectation for Friends to receive information about events and to receive news.

We will give you the opportunity to object to receiving communications from us, when we first collect your personal data and with every communication thereafter.

You can change your personal data preferences at any time by:

- Emailing the FoSM at: friends@stmaryslowgate.org.uk
- Writing to us at the Friends of St Mary's, St Mary the Virgin, Lowgate, Hull, HU1 1EJ

The FoSM will not share your personal data with third-party organisations.

The FoSM will hold your personal data securely at all times. We ensure paper records are stored in a locked building and destroyed within 12 months of you ceasing to be a member. Electronic records can only be accessed by users who need to use the information and access to the systems on which the information is stored is by password.

The FoSM does not transfer any of your personal data outside of the UK.

The FoSM website page and Facebook page may contain links to other websites or FB pages. The FoSM is not responsible for the privacy notices of these and we encourage you to read the privacy notices on those websites and Facebook pages.

Retention of information

The FoSM keeps information relating to your membership for up to 12 months after you cease to be a member.

Our contact details

Our Data Protection Lead can be contacted at: The Friends of St Mary's, St Mary the Virgin, Lowgate, Hull, HU1 1EJ. Email: friends@stmaryslowgate.org.uk